

## **Terms of Use**

Our Community Information program links people to services. We collect, maintain and disseminate

information on available community resources, including detailed data (where possible) on the services they provide.

The People and Information Network and its partners reserve the right to make final decisions with

respect to inclusion and exclusion of any service, organization or agent in the database throughout the normal course of its operations.

## **Inclusion Policy**

The following criteria are applied to submissions:

- 1. Organizations considered for inclusion in the database must provide a service such as: health care, educational supports, recreational groups and social services (legal, financial, housing, transportation, employment, counselling, personal assistance and home support, emergency assistance and crisis intervention, service clubs and churches).
- 2. Registered nonprofit and charitable organizations, along with selected government departments will be included. Entities such as support groups which are not incorporated as organizations may also be included. Generally, the organization must provide direct services to the community or be a service/organization from which public information is frequently

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requested by community members.

- 3. Eligible organizations must deliver services within the City of Guelph and/or Wellington County. A limited number of organizations that are located outside the defined geographic area and provide services to the area residents may be included at the sole discretion of The People and Information Network.
- 4. A publishable mailing address and/or telephone number must be provided.
- 5. Eligible organizations must respond to requests for information updates and submit updated information within a reasonable amount of time. Information received by The People and Information Network must be verified upon request.
- 6. Commercial organizations licensed by a level of government and accredited as professional services may be included from time-to-time, principally where such services are not available in the nonprofit sector, at the sole discretion of The People and Information Network. Where possible, umbrella organizations will be listed instead of individual providers.
- 7. Member agencies of The People and Information Network will also be included in the database.

